

## PARENT PLUS OVERRIDE REQUEST

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### Section 1: Student and Parent Information

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Student Name

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WVU ID Number

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Parent Name

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Phone Number

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### Section 2: Exceptional Circumstances

Check all that apply and provide any required documentation. If none apply, skip this section and move on to Section 3.

- Incarceration of parent:** *Attach a notarized statement from a guardian or other responsible adult.*
  - Whereabouts of parent unknown:** *Attach a notarized statement from a guardian or other responsible adult.*
  - Prior parent bankruptcy prohibits taking on additional debt:** *Attach a letter from the court verifying that the bankruptcy specifically prohibits the parent from taking on additional debt.*
  - Family income is limited to public assistance and/or disability:** *Attach either a notarized statement, letter on DHHS letterhead, or a 1099 tax form.*
  - Parent has a judgment lien for a debt owed to U.S.:** *Attach a copy of notice of lien or notarized statement.*
  - Parent is not a U.S. citizen or is unable to provide evidence that they are in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident:** *Attach a notarized statement from parent.*
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### Section 3: Debt to Income Ratio (If you completed Section 2, DO NOT complete this complete)

Complete every item listed below, even if it is a zero amount.

- **Monthly mortgage or rent:** *Attach copy of lease or mortgage statement* \$ \_\_\_\_\_
- **Minimum monthly credit card payments:** *Attach most recent statements* \$ \_\_\_\_\_

- **Monthly car loan payments:** *Attach* monthly statements \$ \_\_\_\_\_
- **Other monthly loan payments:** *Attach* monthly statements \$ \_\_\_\_\_
- **Annual gross salary:** *Attach* most recent pay stub or other documentation \$ \_\_\_\_\_
- **Bonuses and overtime pay** (annual estimate) \$ \_\_\_\_\_
- **Alimony or child support received** (annual estimate) \$ \_\_\_\_\_
- **Other income** (annual estimate, taxable and nontaxable) \$ \_\_\_\_\_

***I certify that this information is true and accurate.***

\_\_\_\_\_

**Parent Signature** **Date**

**Section 4: Request for Additional Federal Unsubsidized Loan**

**Complete this section if you would like to be reviewed for additional loan funds.**

An additional Federal Direct Unsubsidized Loan may be available to students whose parents are unable to obtain a Federal Direct Parent PLUS Loan due to exceptional circumstances. Please see chart below for maximum annual limits.

Grade Level	Maximum Additional Unsubsidized Direct Loan Limit *
Freshman & Sophomore	\$4,000
Junior & Senior	\$5,000

*\*Amount offered is based on federal guidelines and determined by a financial aid administrator.*

I request an additional Federal Direct Unsubsidized Loan in the amount of \$ \_\_\_\_\_ (if left unanswered maximum amount will be assumed) to be processed for educational expenses. I understand the amount approved may be less than I request.

\_\_\_\_\_

**Student Signature** **Date**

When completed, this form contains information protected under the Family Educational Rights and Privacy Act (FERPA) as part of the Privacy Act of 1974.

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